

# Spirit Preparedness Fund for Local Councils

## Frequently asked questions – Version 1



# Contents

1. Where can I find information about the caravan and motorhome market? .....	1
2. Will the program close before the advertised closing date? .....	1
3. Is there a maximum total cost applied to proposed projects? .....	1
4. How much can I apply for? .....	1
5. Can I submit more than one application using the same ABN?.....	1
6. Can I submit an application for more than one project? .....	1
7. Can a third-party submit an application on behalf of my council?.....	1
8. I have started planning my project and have had meetings with contractors and suppliers. Can I still apply? .....	1
9. I do not have all the approvals and permits in place for my project. Can I still apply? .....	2
10. Where can I find information about “positive impact”? .....	2
11. How will my application be assessed?.....	2
12. When will I be notified of the outcome for my application? .....	2
13. When will I receive my grant if my application is approved?.....	2
14. Can I add something to my application after I have submitted it? .....	3
15. Where can I get help with my application?.....	3

## 1. Where can I find information about the caravan and motorhome market?

Information about the caravan and motorhome market can be found on Tourism Tasmania's corporate website: <https://www.tourismtasmania.com.au/industry/caravan-and-motorhome-visitors>. More detail about the caravan and motorhome market can be found in the [Tourism Tasmania Caravan Motorhome Visitor Profile](#) and the [Caravan and Motorhome Plan](#) both of which you can also access via the link above.

## 2. Will the program close before the advertised closing date?

No, the program will not close early. It will close at 2.00pm on 20 May 2025.

## 3. Is there a maximum total cost applied to proposed projects?

No, there is no cap on the total project cost. Applicants must be able to match the grant amount requested dollar-for-dollar at a minimum, but you are welcome to spend more on your project.

## 4. How much can I apply for?

You can apply for any amount between the minimum grant amount of \$100,000 and the maximum amount of \$500,000.

## 5. Can I submit more than one application using the same ABN?

No, only one application can be submitted per ABN.

## 6. Can I submit an application for more than one project?

Your application must be for one project only, however your project may contain multiple proposed works. You will need to describe how these different elements are relevant to achieving the overall objective of your project and meet the aims of the program.

## 7. Can a third-party submit an application on behalf of my council?

A third party can submit an application on behalf of your council with the council's permission. They will need to provide evidence of this permission in the application.

## 8. I have started planning my project and have had meetings with landowners, contractors and suppliers. Can I still apply?

Yes, you can apply if your project is in the planning stage. We anticipate that applicants may have had initial consultations with landowners, contractors and suppliers.

However, if you are successful for a grant, you will not be able to use the grant money to cover any expenses that you have incurred prior to 1 October 2025, or prior to the date of entering in the funding agreement, whichever occurs first.

## 9. I do not have all the approvals and permits in place for my project. Can I still apply?

Yes, you can apply. You do not need to have all the required permits and approvals in place at the time of application. However, if you are successful for a grant, having all approvals and permits in place will be a condition to receiving a grant payment. You must also be able to complete your project by 31 October 2027.

## 10. Where can I find information about “positive impact”?

The 2030 Visitor Economy Strategy contains information about positive impact. The Strategy can be found on Tourism Tasmania’s corporate website: <https://www.tourismtasmania.com.au/industry/2030-visitor-economy-strategy/>.

You can find information about accessible and inclusive tourism on Tourism Tasmania’s corporate website: <https://www.tourismtasmania.com.au/industry/inclusive-tourism/>

## 11. How will my application be assessed?

The assessment process will commence after the program has closed on 20 May 2025.

All submitted applications will undergo an eligibility check using the eligibility criteria published in the program guidelines under *Section 3 Eligibility Criteria* and the supporting documentation in your application.

For this program, an assessment panel comprising three government representatives will assess the eligible applications. Assessment will be undertaken using the assessment criteria published in the program guidelines under *Section 8 Assessment* and the supporting documentation in your application.

Once panel members have completed their individual assessments of applications, they will meet and decide by consensus which to recommend for funding.

The recommendations will be provided to the Minister for Tourism for approval.

Following the Minister’s decision, all applications will be notified of the outcome of their application.

## 12. When will I be notified of the outcome for my application?

We will aim for applications to be assessed as quickly as possible while ensuring necessary due diligence is undertaken. Depending on the volume of applications received, it may take up to 4 months for assessments to be completed by the assessment panel and recommendations approved by the Minister.

Applicants who are deemed ineligible through the eligibility check will be notified earlier.

## 13. When will I receive my grant if my application is approved?

If approved for a grant, the council will need to enter into a legally binding funding agreement with the Crown in Right of Tasmania represented by Department of State Growth.

The council will not receive payments until the funding agreement is completed.

The funding agreement will outline the terms and conditions of the instalment payments of the grant. This will depend on the grant amount and the duration of the project. Generally, the final instalment of the grant is paid once the project has been completed.

#### 14. Can I add something to my application after I have submitted it?

We recommend that you carefully check your application, ensuring that you have answered all the questions and included all the required supporting documentation prior to submitting. If you need to add something to your application and the program is still open, please email [tourism&hospitality@stategrowth.tas.gov.au](mailto:tourism&hospitality@stategrowth.tas.gov.au) to discuss.

You will not be able to add any information to your application after the program has closed, unless requested by the department.

#### 15. Where can I get help with my application?

You are encouraged to refer to the Business Tasmania Grant Writing Handbook and other grant writing resources available [here](#).



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